

Surrey Heath Borough Council
Performance and Finance Scrutiny Committee
9 March 2022

Capital Programme 2021/22 Monitoring Report – Quarter 3

Portfolio Holder: Councillor Robin Perry - Finance
Strategic Director: Strategic Director: Finance & customer Services
Report Author: Bob Watson, Strategic Director: Finance & customer Services
Key Decision: Yes
Wards Affected: All

Summary and purpose

To note the expenditure on the approved capital programme for the current financial year (2021/22) up to Quarter 3 ending on 31 December 2021 and to inform the Executive of the end of year forecast.

Recommendation

The Performance and Finance Scrutiny Committee is advised to RESOLVE that

- (i) To note the spend on the capital programme for the period 1st April to 31st December 2021 and the end of year forecast.
- (ii) Note the withdrawal of two projects from the 21/22 Capital Programme.
- (iii) To make comments and recommendations from this Committee to the Council's Executive at their meeting on Tuesday 15 March 2022.

1. Background and Supporting Information

- 1.1 This capital monitoring report is a new report for 21/22 and it allows Members to gain a more detailed understanding of the spend associated with the various projects included within the 21/22 capital programme.
- 1.2 The actual spend to the 31st December is £3.812 million which is 27.18% of the total programme of £14.024 million. The year end forecast outturn is £5.034 million which is 35.90% of the programme. These are detailed in Appendix 1
- 1.3 This report is in conjunction with the work that the capital monitoring programme board are currently completing in ensuring that projects are properly scoped, costed and delivered as per the original business case, the project specification and any that project delays and/or cost overruns are notified at the earliest opportunity.
- 1.4 The Cambridge Square refurbishment project has been temporarily put on hold pending review.

1.5 A number of projects may have to be rephased to 22/23 due to planned delays in delivery of the programme during the year. The value of these projects is £8.499 million.

2. Reasons for Recommendation

2.1 It is imperative for strong financial management that the capital programme budgets are reviewed regularly and reported on a quarterly basis to Performance and Finance Scrutiny Committee and the Executive.

3. Proposal and Alternative Options

3.1 The Executive is asked to note the report on the 21/22 Capital Programme spend for the period 1st April to 31st December 2021 and approve the withdrawal of two projects from the programme following the confirmation that no further works are required on these projects.

4. Contribution to the Council's Five Year Strategy

4.1 The capital agreed at Council is aligned to and supports the approved five-year strategy.

5. Resource Implications

5.1 The capital programme was approved at Council in February 2021 and the resource implications are within that report.

6. Section 151 Officer Comments:

6.1 Two projects are no longer going forward and therefore should be removed from the current programme; these are shown in Appendix 2.

6.2 There are several projects that may be rephased into the 22/23 programme due to slippage during the year and the value of these projects are £8.499 million.

6.3 The Appendix 1 report is based on the current programme as agreed at Council in February 2021; a review of the current year programme has been directed by the Executive and this will be reflected in the end-of-year outturn report along with any reprofiling.

7. Legal and Governance Issues

7.1 The capital programme is monitored monthly and reported to CMT, Executive and Performance and Finance Scrutiny Committee quarterly.

8. Monitoring Officer Comments:

8.1 The Committee's terms of reference includes the function to monitor, review and to report to the Leader/ Executive in relation to the performance of the Council's services.

9. Other Considerations and Impacts

Environment and Climate Change

9.1 Details of these are in the individual programme bids

Equalities and Human Rights

9.2 Details of these are in the individual programme bids

Risk Management

9.3 Regular financial monitoring enables risks to be highlighted at an early stage so that mitigating actions can be taken.

Community Engagement

9.4 Where necessary engagement will be taken through individual projects.

Annexes:

1. Capital Programme Monitoring Q3
2. Projects to be removed from the programme

CAPITAL MONITORING 2021/22 PERIODS 01-09

| | B/Fwd From 2020.21 | Approved Bids 2021.22 | Total 2021.22 Programme | Current Spend & Commitments | Funds Available | Forecast | Proposed Re-Phasing into 2022/23 |
|---|-----------------------|-----------------------------|-------------------------------|-----------------------------------|--------------------|--------------|--|
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| Investment and Development | | | | | | | |
| 1 Public Realm Works | 0 | 754 | 754 | 422 | 332 | 422 | 332 |
| 2 Cambridge Square Refurbishment | 0 | 1,460 | 1,460 | 48 | 1,412 | 48 | 1,412 |
| 3 Camberley High Street Trees | 0 | 90 | 90 | 34 | 56 | 50 | 0 |
| Sub Total | 0 | 2,304 | 2,304 | 504 | 1,800 | 520 | 1,744 |
| Legal | | | | | | | |
| 4 Property Acquisition Strategy | 2,343 | 0 | 2,343 | 0 | 2,343 | 0 | 2,343 |
| 5 London Rd Block | 3,128 | 630 | 3,758 | 160 | 3,597 | 160 | 3,597 |
| 6 Theta | 81 | 0 | 81 | 0 | 81 | 85 | 0 |
| 7 Ashwood House (Market Hall) | 300 | -300 | 0 | 0 | 0 | 0 | 0 |
| 8 Theta (2nd Floor) | 49 | 0 | 49 | 0 | 49 | 51 | 0 |
| 9 Boiler @ Hudson House, Albany Park | 25 | 0 | 25 | 0 | 25 | 0 | 25 |
| Sub Total | 5,926 | 330 | 6,256 | 160 | 6,096 | 296 | 5,966 |
| Transformation | | | | | | | |
| 10 SHORE | 10 | -10 | 0 | 0 | 0 | 0 | 0 |
| 11 Elections - Equipment | 0 | 25 | 25 | 0 | 25 | 25 | 0 |
| 12 XCAM360 Imagery Service | 0 | 13 | 13 | 13 | 0 | 13 | 0 |
| 13 Upgrading of Facilities in Council Chamber | 0 | 100 | 100 | 100 | 0 | 100 | 0 |
| 14 Door Access System Upgrade | 0 | 91 | 91 | 0 | 91 | 0 | 91 |
| Sub Total | 10 | 219 | 229 | 113 | 116 | 138 | 91 |
| Business | | | | | | | |
| 15 Main Square Car Park Refurbishments | 42 | 0 | 42 | 0 | 42 | 0 | 0 |
| 16 Frimley Lodge Car Park - Capacity Increase | 0 | 105 | 105 | 0 | 105 | 0 | 0 |
| 17 Theatre Frontage & Lighting Upgrade | 120 | 75 | 195 | 220 | -25 | 220 | 0 |
| 18 Lightwater CP Visitors Centre | 6 | 0 | 6 | 0 | 6 | 0 | 0 |
| 19 Deanside DR Woods Play Area | 19 | 0 | 19 | 0 | 19 | 10 | 0 |
| 20 Mytchett Skate Park | 54 | 0 | 54 | 0 | 54 | 54 | 0 |
| 21 Board Sites | 7 | 0 | 7 | 0 | 6 | 7 | 0 |
| 22 Chobham Rd Play Area | 20 | 50 | 70 | 70 | 0 | 70 | 0 |
| 23 Frimley Lodge Play Area | 0 | 28 | 28 | 28 | 0 | 28 | 0 |
| 24 London Rd Rec Play Area | 77 | 0 | 77 | 77 | 0 | 77 | 0 |
| 25 Whitmoor Rd | 25 | 0 | 25 | 0 | 25 | 0 | 25 |
| 26 Watchetts Recreation Ground Tennis & Netball | 134 | 0 | 134 | 0 | 134 | 0 | 134 |
| 27 CCTV Equipment | 0 | 7 | 7 | 5 | 2 | 4,811 | 0 |
| 28 Camberley Bowls Club | 0 | 45 | 45 | 0 | 45 | 0 | 45 |
| 29 Arena | 2,219 | 0 | 2,219 | 1,932 | 287 | 1932 | 0 |
| 30 Green Spaces - Increased Security Measures | 166 | 0 | 166 | 4 | 162 | 74 | 0 |
| 31 Orchard Way Playground | 0 | 70 | 70 | 70 | 0 | 70 | 0 |
| Sub Total | 2,889 | 380 | 3,269 | 2,406 | 863 | 2,546 | 204 |
| Community | | | | | | | |
| 32 Community Bus | 40 | 0 | 40 | 41 | -1 | 41 | 0 |
| 33 Travellers' Sites - Contribution | 0 | 127 | 127 | 0 | 127 | 0 | 127 |
| Sub Total | 40 | 127 | 167 | 41 | 126 | 41 | 127 |
| Regulatory | | | | | | | |
| 34 Renovation Grants | 755 | 780 | 1,535 | 969 | 566 | 1220 | 315 |
| 35 Openspace Works | 2 | 0 | 2 | 0 | 2 | 0 | 0 |
| 36 Drainage Works | 60 | 0 | 60 | 7 | 53 | 7 | 53 |
| 37 128 London Rd (Connaught Court) | 50 | 0 | 50 | 93 | -44 | 93 | 0 |
| 38 151 Gordon Avenue (Night Stop) | 0 | 152 | 152 | 174 | -22 | 174 | 0 |
| Sub Total | 867 | 932 | 1,799 | 1,244 | 555 | 1,495 | 368 |
| GRAND TOTAL OF ALL SCHEMES | 9,732 | 4,292 | 14,024 | 4,467 | 9,556 | 5,036 | 8,499 |

Projects to be removed from the 21/22 Programme

| Projects to be Removed | £ | Comments |
|---|---------------|-----------------------------------|
| Open space works / Acquisition of land/buildings. | 2,193 | The Budget is no longer required. |
| Main Square Car Park Refurbishment | 42,109 | The Budget is no longer required. |
| Total | 44,302 | |